TEACHING ASSISTANTSHIP
POSITION POSTING
McGILL UNIVERSITY
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Date of Posting: October 15, 2021	**Hiring Unit and Address:** School of Computer Science McConnell Engineering Building, Rm 318

Course Title: Matrix Computations

Instructor: Xiao-Wen Chang

Course Number: COMP 540	**Number of T.A. positions available (estimate): 2**
Hours of work (per term): 90	**Dates of Appointment:** **Starting: January 5, 2022** **Ending: April 16, 2022**
Application Deadline : November 4, 2021	**Salary: Hourly rate: $32.38** **Per term: $2,914.20**

Required duties:
- *- effectively and timely communicate with the instructor and the students;*
- *- maintain and observe office and/or lab hours;*
- *- develop grading scripts to be used to grade assignments and/or exams;*
- *- grade assignments and exams under the supervision of the instructor;*
- *- monitor the discussion board/emails;*
- *- prepare solution sets for assignments, etc.;*
- *- supervise students during midterm evaluations and/or quizzes;*
- *- use software for plagiarism detection and verify similarities in the students' work;*
- *- be available throughout the examination period;*
- *- photo copy course notes, hand outs, etc.;*
- *- ensure confidentiality regarding course-related matters;*
- *- respect and treat all students equally.*

Qualifications Required

Must have command of the course material and must be able to demonstrate this command to the satisfaction of the course instructor (must have completed COMP 535 or equivalent, good knowledge of C and Python programming languages). Must also have a good command of the English language and must possess good communication skills.

Name & Title of Immediate Supervisor: Xiao-Wen Chang

Dept. Authorization: M. Blanchette   Date: October 15, 2021

NOTES:
- *This position includes the possibility of an in-person and / or online presence.*
- *Announcements are considered tentative, pending final determination of course offerings and enrolments.*

Please note that given the current circumstances related to the pandemic and the resumption of certain in-person teaching activities, some Teaching Assistant tasks for this course may be performed remotely or in person. The Teaching Assistant may be required to perform tasks suited to a remote/online teaching environment using a virtual learning platform [e.g., Zoom, WebEx] and the McGill myCourses learning management system.

APPLICATIONS MUST GO THROUGH WORKDAY AT WWW.MCGILL.CA/HR/CAREERS