**COURSE ASSISTANT**  
**POSITION POSTING**  
McGILL UNIVERSITY  
"McGill University is Committed to Equity in Employment"

| Date of Posting: April 30, 2021 | Hiring Unit and Address:  
|                               | School of Computer Science  
|                               | McConnell Engineering Building, Rm 318 |

<table>
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<th>Course Title: Theory of Computation</th>
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<td>Instructor:</td>
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<th>Course Number: COMP 330</th>
<th>Number of C.A. positions available (estimate): 5</th>
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| Hours of work (per term): 90 | Dates of Appointment:  
|                            | Starting: September 1, 2021  
|                            | Ending: December 24, 2021 |

| Application Deadline Date: May 21, 2021 | Salary: Hourly rate: $29.33  
|                                         | Per term: $2,639.70 |

**Required duties:**  
Must assist the instructor with all aspect of the course which could include, but is not limited to:  
- effectively communicate with the students;  
- office and/or lab hours;  
- correct exams and quizzes  
- Respond to emails  
- photocopying  
- monitor the discussion board;  
- preparation of solution sets for assignments, etc.;  
- be present during midterms and other exams  
- ensure confidentiality regarding course-related matters;  
- respect and treat all students equally.  

**Qualifications Required:**  
Must have successfully completed the course applied for.  
Must be familiar with programming in Python.  
Must also have good command of the English language and communicate well

**Name & Title of Immediate Supervisor:**  
Dept. Authorization: B. Kemme  
Date: April 30, 2021

**NOTES:**  
- This position includes the possibility of an in-person and/or online presence.  
- All applicants must apply Workday  
- Announcements are considered tentative, pending final determination of course offerings and enrolments.