

COURSE ASSISTANT POSITION POSTING McGILL UNIVERSITY "McGill University is Committed to Equity in Employment"	
Date of Posting: April 30, 2021	Hiring Unit and Address: School of Computer Science McConnell Engineering Building, Rm 318
Course Title: Intrduction to Computer Systems	
Instructor:	
Course Number: COMP 273	Number of C.A. positions available (estimate):1
Hours of work (per term): 90	Dates of Appointment: Starting: September 1, 2021 Ending: December 24, 2021
Application Deadline Date: May 21, 2021	Salary: Hourly rate: \$29.33 Per term: \$2,639.70
Required duties: Must assist the instructor with all aspect of the course which could include, but is not limited to: • - <i>effectively communicate with the students;</i> • - <i>office and/or lab hours;</i> • - <i>correct exams and quizzes</i> • - Respond to emails • - photocopying • - <i>monitor the discussion board;</i> • - <i>preparation of solution sets for assignments, etc.;</i> • - <i>be present during midterms and other exams</i> • - <i>ensure confidentiality regarding course-related matters;</i> • - <i>respect and treat all students equally.</i>	
Qualifications Required: <i>Must have successfully completed the course applied for.</i> <i>Must be familiar with programming in Python.</i> <i>Must also have good command of the English language and communicate well</i>	
Name & Title of Immediate Supervisor:	
Dept. Authorization: B. Kemme	Date: April 30, 2021
NOTES: • <i>This position includes the possibility of an in-person and / or online presence.</i> • <i>All applicants must apply Workday</i> • <i>Announcements are considered tentative, pending final determination of course offerings and enrolments.</i>	