

TEACHING ASSISTANTSHIP POSITION POSTING McGILL UNIVERSITY "McGill University is Committed to Equity in Employment"	
Date of Posting: April 30, 2020	Hiring Unit and Address: School of Computer Science McConnell Engineering Building, Rm 318
Course Title: Natural Language Processing	
Instructor: Jackie Cheung	
Course Number: COMP550	Number of T.A. positions available (estimate): 3
Hours of work (per term): 90	Dates of Appointment: Starting: September 1, 2020 Ending: December 31, 2020
Application Deadline Date: May 31, 2020	Salary: Hourly rate: \$29.44 Per term: \$2,639.70
Required duties: • - effectively and timely communicate with the instructor and the students; • - maintain and observe office and/or lab hours; • - develop grading scripts to be used to grade assignments and/or exams; • - grade assignments and exams under the supervision of the instructor; • - monitor the discussion board/emails; • - prepare solution sets for assignments, etc.; • - supervise students during midterm evaluations and/or quizzes; • - use software for plagiarism detection and verify similarities in the students' work; • - be available throughout the examination period; • - photo copy course notes, hand outs, etc.; • - ensure confidentiality regarding course-related matters; • - respect and treat all students equally.	
Qualifications Required <i>Must have command of the course material and must be able to demonstrate this command to the satisfaction of the course instructor. At the very least, should be capable of doing the homework assigned to the students in the course. Must also have a good command of the English language and must possess good communication skills.</i>	
Name & Title of Immediate Supervisor: Jackie Cheung	
Dept. Authorization: B. Kemme	Date: April 30, 2020
NOTES: • This position includes the possibility of an in-person and / or online presence. • All applicants must apply through https://www.cs.mcgill.ca/academic/ta/, using the form provided. Applications must be submitted before the deadline. • Announcements are considered tentative, pending final determination of course offerings and enrolments.	